Cask cost worksheet

Record the amount, currency, tax treatment, included period and source for each quote. Keep purchase, holding, sale and bottling budgets separate.

Cask reference: _____ Review date: _____

Cost line	Amount	Written evidence
Purchase and commission	Amount / currency: _____	Quote / date / included term: _____
Transfer and administration	Amount / currency: _____	Quote / date / included term: _____
Storage after included term	Amount / currency: _____	Quote / date / included term: _____
Insurance after included term	Amount / currency: _____	Quote / date / included term: _____
Samples and regauges	Amount / currency: _____	Quote / date / included term: _____
Movement and handling	Amount / currency: _____	Quote / date / included term: _____
Sale fees and legal review	Amount / currency: _____	Quote / date / included term: _____
Bottling and packaging	Amount / currency: _____	Quote / date / included term: _____
Duty, taxes and delivery	Amount / currency: _____	Quote / date / included term: _____

Use dated written evidence. Unknown is not zero. This worksheet does not establish ownership, suitability or a future sale value.